



School Fee Information - 2019

Below you will find information on :

- ❖ Tuition fees
- ❖ Building Levy
- ❖ School Based Charges:
 - General Resource Fee
 - Administration Fee
 - ICT Levy
 - Year Group Charge
 - P&F Levy

- ❖ Optional extras
- ❖ Methods of Payment
- ❖ When payment is due
- ❖ Difficulty paying fees
- ❖ Current Fee Schedule

Please note:

- ❖ Many families choose to commence **payments in advance**, beginning in November for the following year, so as to reduce their weekly or fortnightly amount. **Why not consider this** – the earlier you commence regular weekly/fortnightly payments, the less that regular amount needs to be.
- ❖ Payment by regular instalments is acceptable if it has commenced by the end of February, regularity is maintained and payments are adequate to clear your account by the end of November.
- ❖ **B-Pay is the preferred method of payment.** If scheduling periodic BPay payments, please ensure your account is paid by the due dates indicated in the instalment schedule on your statement.
- ❖ Year 12 students must have their accounts finalised by 15 August.
- ❖ All extra-curricular music tuition is payable directly to the tutor.
- ❖ All extra-curricular sport is payable up front via online Signmee booking app.



St Clare's College

SCHOOL FEES

The Archdiocesan **Tuition Fees** for 2019 are set by Sydney Catholic Schools and approved by the Archbishop of Sydney. For 2019, these fees are as follows:

Sydney Catholic Schools Annual Tuition Fees 2019

	1st Child	2nd Child 10% reduction	3rd Child 35% reduction
Years 7 – 8	\$1842.00	\$1657.80	\$1197.30
Years 9 – 10	\$2042.00	\$1837.80	\$1327.30
Years 11 – 12	\$2720.00	\$2448.00	\$1768.00

As usual, the fourth or subsequent children of a family will not be charged tuition fees. However, all school based fees will apply. No fees are charged in fourth term.

The Archdiocesan Tuition Fees will continue to provide for emergency ambulance transport via our group policy with NSW Ambulance Service and **student accident insurance** cover through Catholic Church Insurances Limited. This 24 hour cover is for school activities during school hours and other approved school activities outside school hours such as school camps, school sports and work experience.

Building Levy

The Archbishop also approves the basis on which the **School Building Levy** increases each year. Families will receive a discount on building levy if they have a child at another system school. For 2019 the Building Levy is as follows:

Building Levy	1 school	\$767	per family
Building Levy	2 schools	\$384	per family
Building Levy	3 schools	\$256	per family

Annual School Based Charges

Increases in school based charges are also restricted by the Archbishop to no more than 3.6% for 2019. All School based charges are billed in term 1. Year 12 formal tickets are billed with Year 12 fees. No further excursion, Incursions, electives and sport are charged.



St Clare's College

Optional extras

There will be additional charges for all optional events such as Vocational Education, Year 12 Jerseys, Duke of Edinburgh and extra-curricular activities. These must be paid up front.

For 2019, St Clare's College Waverley Finance Committee has approved the following School Based Charges:

GENERAL RESOURCE LEVY per student.

The Resource Fee covers the cost of teaching resources for all courses. It provides:

- The College Year Book.
- The College Diary.
- Course resources for classroom use.
- Library Research Programs, copyright licenses and photocopying rights.
- Library running costs (including a library management system, provision of the Smart Card (Year 7) and audiovisual materials.
- It contributes towards the provision of consumables eg, the printing of student handbooks, school reports and letters to the College Community.

YEAR GROUP CHARGE per student

- Camps and Retreats
- Reflection days
- All excursions & Incursions.
- Guest speakers and seminars
- Religious Education immersions
- Provision of weekly Physical Activity Program and the transportation to sporting venues.
- Electives
- Sports events

ICT LEVY per student

- The technology fee contributes towards software licensing, Internet charges, provision of hardware and audio visual needs across the College.

ADMINISTRATION FEE per student

- This fee covers the cost of general utilities (electricity, water, gas) rubbish removal, building Insurance and cleaning & maintenance.

P&F LEVY per family

- P&F funds have assisted in the upgrade of equipment within the College.

BUILDING LEVY per family

- This fee covers the servicing of loans and provide for future capital works.



St Clare's College

WHEN IS PAYMENT OF FEES DUE?

Sydney Catholic Schools permits payment by instalments – annually, per term, monthly, fortnightly or weekly. Your statement will now indicate the due date according to your chosen instalment plan. Where no instalment has been chosen, the default option is per term and those due dates are shown on your statement. We ask parents to set up a regular payment **via Bpay** for nominations of Monthly, Fortnightly or weekly payments.

What if I am experiencing difficulty paying my fees in full?

The Archbishop asks Sydney Catholic Schools and School Principals to ensure that the systemic schools of the Archdiocese continue to be affordable, accessible and sustainable for families who are seeking a *Catholic* education for their children. No Catholic child will be denied a Catholic education through **genuine inability to pay in full**. However, such inability needs to be **substantiated** and the College does not have an infinite capacity to accommodate all those who would wish to seek fee relief. Parents who are experiencing genuine financial hardship are asked to contact the College Bursar.

How can you help yourself manage your account?

- (i) Some try to save up the full amount to pay in full but then find that there is always another emergency to consume that saving. So we recommend
 - **Pay smaller amounts often.**
 - **Our instalment payment method is BPay. Be disciplined in your commitments.**
 - **Start early, for example, in November the previous year – the earlier you begin regular periodic payments, the smaller the amount of each payment.**
- (ii) Contact the finance office immediately if a serious unforeseen event occurs so that we can work out a management plan with you from the start. Don't wait for us to contact you after a lengthy period of no payment.
- (iii) If you are a low income earner or have extraordinary expenses that most others don't have, contact us early in the year to see how we can help you.

Optional excursions

From time to time students are offered the opportunity for more expensive excursions such as overseas excursions. It must be remembered that only a minority of students attend these excursions. They are entirely optional. *Where there is a history of difficulty in payment of school fees in full and in a timely manner, a student will not be permitted to participate in these optional excursions.* The issue is one of priority and commitment.

St Clare's College celebrates the end of Year 12 with a Formal Graduation. There is a supplementary letter for Parents/Guardians of students in Year 12 in relation to outstanding accounts and attendance at Year 12 Formal. Formal tickets are billed to Year 12 fees however payment of fees will be allocated to the Schools fees first. Both school fees and formal tickets must be paid by 15 August.



St Clare's College

FEE SCHEDULE FOR 2019

Tuition Fees	Annual
Years 7 and 8	\$1842
Years 9 and 10	\$2042
Years 11 and 12	\$2720

Sibling reduction on Tuition Fees applies to students in systemic schools as follows:

2nd child 10% discount 3rd child 35% discount 4th and subsequent child 100% discount

Resource Fees and Levies

Building Levy (per family)	\$767
Administration Fee	\$695
General Resource Fee	\$1055
ICT Levy	\$540
Parents' Association (per family)	\$150

Year Group Charges

Year 7	\$1360
Year 8	\$880
Year 9	\$1310
Year 10	\$1005
Year 11	\$1055
Year 12	\$805

*Year 12 Graduation Formal Tickets x 4 \$560
 *(included in Year 12 fees)

Elective-Vocational Education Fee \$290
 (VET) Years 11/12

Annual Fees for 1 student

Year 7-\$6,409 Year 8-\$5,929 Year 9-\$6,559 Year 10-\$6,254 Year 11-\$6,982 Year 12-\$7,292*

Due Date Term 1 - 15th February Term 2 - 15th May Term 3 - 15th August

Enrolment application fee \$200

Enrolment acceptance fee \$300

Fees are payable in full before the due date unless prior arrangements have been made with the College Principal. A detailed statement of your account will be issued prior to the commencement of each term.

Fees may be paid by cash, cheque, B-pay or credit card. Only Mastercard and Visa are accepted. Fees can be paid annually, by term (3), monthly or fortnightly. All fees are automatically issued by term payment. Please contact the accounts office if you wish to change to monthly or fortnightly instalments.